



Christmas in Mexico Vendor Application

Event: Saturday, December 6, 2025 9:00 am – 3:00 pm

At: Mexico Elementary School

26 Academy St., Mexico NY 13114

Application Deadline: November 15, 2025, or when we are FULL

Business Name: _____ Business Type: _____

Contact Name: _____

Phone: _____ Email: _____

Mailing Address: _____

PLEASE NOTE: Any vendor of products that are to be consumed (food, beverage, etc.) or applied topically (lotions, oils, soaps, etc.) **MUST** provide a Certificate of Insurance with \$500,000 Liability AND listing Greater Mexico Chamber of Commerce as an Additional Insured **WITH YOUR APPLICATION**.

BEST way to contact you : (circle one) **E-mail** **Mail** **Phone call to # listed above** **Text # above**

Spaces are to be occupied by one business only.

Fee for Retail Vendors:

_____ Single Space (8 ft x 6 ft)	\$50.
_____ Double Space (16 ft x 6 ft)	\$80.
_____ Hallway (16 x 4 ft)	\$60.
_____ Non-Profit (submit 501C3)	\$25.
_____ MACS group/organization	FREE
_____ Chamber Member	\$10. Discount
ADD: _____ Electrical (single 110v)	\$15. Charge

TOTAL ENCLOSED: \$ _____

*Retail vendors **MUST** have cash & carry items to sell at the event.

* \$25.00 fee due ASAP for any returned check.

Items to be sold: _____

Electrical: List equipment: _____

YOU must supply your own power cord.

All Vendors must supply your own table/chairs.

Set-up is 7:30 am – 8:30 am; takedown must not be before 3 pm unless otherwise agreed upon.

QUESTIONS?? Contact Deb McCoy or Christina Wallace.

Email: Events@mexiconychamber.org

Website: www.mexiconychamber.org

Checks are payable to Greater Mexico Chamber of Commerce. Fees are not transferable or refundable. It is important that you read and fill in this form carefully before sending it to **Greater Mexico Chamber of Commerce, PO Box 158, Mexico, NY 13114**. If your application goes elsewhere, it may not be accepted.

YOUR STATEMENT: I agree to the following: I have read the rules and regulations. I understand that any decision of the Event Committee is final, and that any violation or hazard to the public will be cause for immediate revocation of my reserved space and rights. I agree that any false information provided, or misrepresentation on my part, will be valid reason for my future participation to be revoked. I agree to defend, hold harmless and indemnify the Greater Mexico Chamber of Commerce, its' officers and members, and Mexico Academy and Central School District, for any lawsuits, claims or other actions that arise from my conduct and/or actions.

Acceptance of this application is solely at the discretion of the Christmas in Mexico Vendor Event Committee, and all spaces are assigned by said committee.

Vendor Signature: _____ **Date:** _____

Sponsored by The Greater Mexico Chamber of Commerce, PO Box 158, Mexico, NY 13114